

STANDARDS COMMITTEE

**Friday 6th June 2007 at 9.00 a.m.
in the Town Hall**

AGENDA

1. ELECTION OF CHAIR FOR THE COUNCIL YEAR 2008/09

The Chair of the Committee must be an independent member.

2. ELECTION OF VICE-CHAIR FOR THE COUNCIL YEAR 2008/09

The Vice-Chair of the Committee must be an independent member.

3. APOLOGIES FOR ABSENCE

The Council's Constitution does not permit substitutes.

4. MEMBERSHIP OF THE COMMITTEE

Note (circulated, page 1) of the Head of Legal and Democratic Services.

5. DECLARATIONS OF INTERESTS

Guidance note (circulated page 2).

6. POWERS AND DUTIES

The Committee's powers and duties as agreed by Annual Council on 15th May 2008 are set out at page 3.

7. MINUTES

Minutes of the Committee's meeting held on 24th April 2008 (circulated page 4)

8. COUNCIL CONSTITUTION

The Committee is responsible for overseeing and advising on the following codes of practice and guidance:-

- Councillors' code of conduct (circulated, page 8)
- Code on Councillor – Officer Relations (circulated, page 15)
- Planning Code of Practice (circulated, page 22)
- Whistle-blowing Policy (circulated, page 28)
- Code on Use of IT Equipment (circulated, page 32)

9. MEMBERS' CODE OF CONDUCT – ALLEGED BREACHES – PROCEDURE AND PUBLICITY UNDER THE 2008 REGULATIONS

Report (circulated, page 34) of the Head of Legal and Democratic Services.

10. NEW MEMBERS' INDUCTION – CODE TRAINING AND REGISTER OF INTERESTS

The Democratic Services Manager will report the most up to date position with Code training and register completion.

11. STANDARDS OF CONDUCT BY COUNCILLORS – DECISION NOTICE

Decision notice (circulated, page 50) issued by the Standards Board for England in respect of an allegation of misconduct by a serving City councillor that the Board has decided not to refer for investigation.

12. WORK PROGRAMME

Report (circulated, page 52) of the Head of Legal and Democratic Services

13. ANNUAL AUDIT LETTER – 2006/07

- (a) Annual Audit and Inspection letter (circulated, page 54)
- (b) Draft minute (circulated, page 71) of the Audit and Governance Committee of 23rd April 2008

14. STANDARDS BOARD BULLETIN

The Standards Board latest periodic Bulletin is circulated at page 73 for the information of the Committee.

15. STANDARDS BOARD ANNUAL ASSEMBLY 2008

To decide which members of the Committee will attend the Annual Assembly in Birmingham on 13th and 14th October 2008.

16. DATE OF NEXT ORDINARY MEETING

Friday 5th September 2008 at 3.00 pm.

If you have any enquiries about this agenda please contact:-

William Reed,
Democratic Services Manager
Legal and Democratic Services
The Town Hall
OXFORD OX1 4EY
Tel. 01865-252230 or email wreed@oxford.gov.uk